

Corporate Policy

The identified organizational targets are:

- ✓ Ensuring and improving customer satisfaction;
- ✓ Maintaining price competitiveness while enabling corporate sustainability;
- ✓ Continuous improvement of product quality and process efficiency;
- ✓ Providing safe and healthy working conditions to prevent accidents and occupational diseases;
- ✓ Eliminating dangers and reducing risks for the safety management system;
- ✓ Commitment to environmental protection;
- ✓ Commitment to consultation and participation of workers and WSR;
- ✓ Meeting legal requirements for the environment, security and information security management system;
- ✓ Ensuring appropriate levels of information protection;
- ✓ Continuous improvement of the Quality, Environment, Security and Information Security management systems.

In order to facilitate the achievement of the above objectives, the Management has identified and classified its business processes, indicating their interaction and operation within the Quality, Environment, Safety and Information Security Management Systems.

It has also defined an appropriate framework of objectives with specific indicators useful for monitoring the identified processes, which represent the basis for evaluating the periodic review of this corporate strategy and the integrated Management System.

The company's results and the performance of the indicators are shared with the entire staff, whose cooperation and motivation is always considered a primary element for the profitable development of the company.

In particular, **AUTOMA** management has established the following priority policy guidelines for Quality, Environment, Safety and Information Security in line with the company's aims and general strategy:

- ✓ Understanding the needs and expectations of the market and its customers, developing and offering hardware and software products adapted to them;
- ✓ Supporting customers in a timely and effective manner, with regard to all hardware and software products, installed or delivered;
- ✓ Acquiring the most appropriate and up-to-date resources and tools for design and development;
- ✓ Outsourcing production to qualified companies;

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- ✓ Monitoring both the production and testing of the devices with procedures designed to ensure compliance with the required standards;
- ✓ Ensuring professional growth and update training for all personnel;
- ✓ Ensuring compliance of the certified products according to ATEX 2014/34/UE;
- ✓ Preventing accidents/injuries and occupational diseases by providing safe and healthy working conditions for all workers;
- ✓ Protecting the environment in terms of proper waste management, sustainable resources usage;
- ✓ Identifying levels of information protection according to principles of:
 - Confidentiality, aimed at ensuring that information is only processed to authorized users;
 - Integrity, aimed at safeguarding the completeness, accuracy and conformity of information, from its acquisition and storage, up to its processing and presentation;
 - Availability, to ensure that authorized users have access to information when they request it.

Through its top management structures, **AUTOMA** promotes the creation of a culture oriented to the data and information security, through the implementation of information/training initiatives and the establishment of rules to which the various parties must be compliant with (both internal and external).

These principles are pursued through the definition, implementation, verification and continuous improvement of protective measures of different nature:

- ✓ Technical/technological: systems for limiting access to computer systems, data encryption measures;
- ✓ Organizational: definition of security roles and responsibilities, staff training;
- ✓ Procedural: definition of how security aspects are to be implemented, formalized and shared.

They must also reduce the possibility and impacts of events that could threaten the levels of these parameters identified as appropriate.

The policy guidelines for Quality, Environment, Security and Information Security must be pursued through:

- ✓ The identification, implementation and control of appropriate processes aimed at the manufacturing of products that comply with requirements;
- ✓ The implementation of the procedures of the management system for Quality, Environment, Safety and Information Security as a foundation for customer satisfaction through the continuous improvement of the company's performance;

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- ✓ Involvement of personnel at all levels, through communication of the policy and objectives and spreading of the Management System procedures on the results achieved and problems related to the implemented management systems;
- ✓ Involvement of suppliers who have a major influence on product quality, supporting them in the adoption and control of processes relevant to the quality of supplies to **AUTOMA**;
- ✓ Training of staff, collaborators and third parties as a fundamental tool to increase responsibility towards the organization in order to reduce the risk of security incidents;
- ✓ Analysis of the causes of accidents/almost accidents/injuries and any corrective actions taken;
- ✓ Control of suppliers and critical contractors for the environment and safety management system;
- ✓ Analysis of risks and opportunities for the Quality, Environment, Security and Information Security management system;
- ✓ Analysis of environmental impacts;
- ✓ Defining and assigning responsibilities for information protection management at all levels;
- ✓ Facilitate full knowledge of the information managed by the organization and the assessment of its severity, in order to enable the implementation of adequate levels of protection;
- ✓ Defining policies regulating, at all levels, aspects of physical security, corporate asset management, and logical access control.

The company also ensures that anomalies and incidents that may have an impact and effect on the company's information assets and security levels will be promptly recognized and correctly managed through efficient prevention, communication and response systems, in order to minimize the impact on the business.

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Signature:



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